



**Open Report on behalf of Andrew Crookham, Executive Director - Resources**

Report to:	<b>Lincolnshire Pension Board</b>
Date:	<b>07 January 2021</b>
Subject:	<b>Training Needs</b>

**Summary:**

This item provides Board Members the opportunity to discuss any training attended since the last Board meeting and provide feedback to other Board Members on its content.

This report also brings to the Board any conference or training highlight notes from the previous three month period.

The Board should consider if there is any further training they wish to receive or attend in future months.

The report also formalises the process for the Board preparing and recording their training log each year.

**Recommendation(s):**

The Board is:

1. requested to share information on relevant events attended since the last Board meeting;
2. note any conference and training feedback from the previous three months;
3. consider if there is any further training required in future months; and
4. comply with the annual training log requirements.

**Background**

- 1 The Fund's Training Policy requires members of the Pensions Committee, following attendance at any conference, seminar or external training events to share their thoughts on the event, including whether they would recommend it for others to attend. It was agreed that this would be a useful addition to Pension Board meetings too.

2. Therefore the Board are requested to share information on relevant events attended since the last Board meeting.
3. Due to ongoing Covid-19 restrictions there are no conference notes to share with the Board.

### **Annual Training Log Requirements**

4. Setting aside time for learning and development gained through training is an important part of members of the Local Pension Board's responsibilities. This helps to ensure that Board members have the necessary knowledge and understanding to effectively meet their legal obligations to assist the Administering Authority. Board members are offered the chance to attend national training events run by the Local Government Association, CIPFA, the public sector accounting, and Border to Coast the Fund's chosen asset pool, to name a few. The Fund also runs two training sessions a year, in house, for Committee and Board members.
5. To formalise the process of documenting training logs Board members are asked to complete an annual log each year, covering the period 1 April to 31 March. This log should be submitted to the Pension Teams by the end of April each year. Information submitted on the logs will be analysed and reported back to the Board at the July meeting, along with any recommendations to address training needs identified from the previous year's logs. A copy of the template log to be completed is attached at **Appendix A**.

### **Conclusion**

6. The Board should consider past training events attended and future training needs.

### **Consultation**

#### **a) Risks and Impact Analysis**

The Pension Fund has a risk register which can be obtained by contacting the Head of Pensions.

### **Appendices**

These are listed below and attached at the back of the report	
Appendix A	Template Board Training Log

## **Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Claire Machej, who can be contacted on 01522 553641 or [claire.machej@lincolnshire.gov.uk](mailto:claire.machej@lincolnshire.gov.uk) .

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